

**Mountain Hi Swim League
Officials Chairperson Responsibilities
3 – point addition for team**

- Manage and keep accurate records of the certification process for Starters, Meet Referees and Stroke/Turn judges for each team in the MHSL
- In January, order 2 mini USS rule books for each team.
- In January, reserve training locations for the various clinics
 - 3 meeting for S/T
 - 2 meetings for Starter/Meet Referee
 - Keep attendance at all meetings with sign in sheets
- In February, order Officiating Swimming Video for teams that want to order and pay for video.
- In February, update and print the MHSL officials booklet for distribution at the various clinics
- In February, compose test for Starter, Meet Referee, and S/T judges
 - May be able to use past tests and change dates if there are no rule changes
 - Can also use the USS swim test found on the CSI web site
- In February, give the league the clinic dates and locations, so web site can be updated prior to first parent rep meeting
- In May and June, administer training and testing, and score tests.
- In May and June, publish “Certified Officials” by division and category. Submit list to webmaster so web site can be updated.