

**Mountain Hi Swim League
Policy Statement of the
Board of Directors**

The Board has received several requests to establish a policy for guidance regarding the management of meets to alleviate confusion regarding who has decision making authority in these matters.

It is the intent of the League that all meets start promptly at 8:00 AM and end prior to 2:00 PM. Every effort should be made to accomplish this timing. Items to consider when scheduling events for the meet:

- Schedule pre-meet warm-up sessions early enough to allow ample time for both teams to warm-up and to allow time to clear the pool by 7:50 AM so that the meets start promptly at 8:00 AM.
- Establish a cut-off time for deck adds and changes prior to the start of the meet to allow time to prepare the deck entry cards.
- Parent reps should arrive at the meet early and provide the insurance binder to the competing team in a timely fashion as required in the League bylaws.
- Establish a limit for the number of heats per event to accomplish completion of the meet before 2:00 PM.
- Starter should make every effort to keep the meet running without delays and keep swimmers in the pool and events flowing.
- Clerk of Course should keep heating area full and ready for subsequent events so as to not delay the meet.

To accomplish this, the following authorities are recommended at the division and team levels:

- During division break-out at Parent Rep meetings, the division should discuss their desires and establish agreement between the teams regarding the length of meets. This length should be consistent for all meets held during the season and should respond closely to the intent of the League. **The Division Vice President has final authority in the event the teams within the division cannot come to agreement.** The Division Vice President should put the final decisions in writing and distribute to the parent rep of each team as soon as possible following the meeting.
- By Tuesday, prior to each meet, the Coaches of competing teams should communicate and discuss the agreed upon number of heats to be held for each event during the upcoming meet. Each Coach must then communicate this agreement to the Parent Reps so that the meet will be scheduled appropriately. **If this causes timeline problems, the Parent Reps have final authority in the event the Coaches and Parent Reps cannot come to an agreement as to the scheduling of the meet.**
- In the event that, despite all efforts, the estimated timing of the meet from Meet Manager exceeds the agreed upon length, the Parent Reps will obtain input from the Meet Referee, Starter, Coaches and Clerk of Course prior to the start of the meet to determine how the meet can be shortened. Possible considerations include: combining heats, reducing number of heats, fly-overs, etc. **In the event an agreement cannot be reached with the Meet Referee, Starter, Coaches and Clerks of Course, the Parent Reps have authority to make the decisions, with the Parent Rep of the hosting team having the final authority in the event agreement cannot be reached through combined efforts.**